### REVENUES

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget 2009</th>
<th>Budget 2010</th>
<th>Actual 2009</th>
<th>Actual 2010</th>
<th>Actual 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>40xx Membership</td>
<td>$960</td>
<td>$1,080</td>
<td>$882</td>
<td>$824</td>
<td>$1,200</td>
</tr>
<tr>
<td>49xx Miscellaneous Income</td>
<td>1,100</td>
<td>0</td>
<td>1,100</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>$2,060</strong></td>
<td><strong>$1,080</strong></td>
<td><strong>$1,982</strong></td>
<td><strong>$824</strong></td>
<td><strong>$1,200</strong></td>
</tr>
</tbody>
</table>

### EXPENSES

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget 2009</th>
<th>Budget 2010</th>
<th>Actual 2009</th>
<th>Actual 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SALARIES &amp; BENEFITS</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>600x Consulting / Contractual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>603x Honoraria/Stipends</td>
<td>600</td>
<td>640</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$900</td>
<td>$940</td>
<td>0</td>
<td>$980</td>
</tr>
<tr>
<td><strong>FULFILMENT EXPENSES</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TRAVEL AND MEETINGS</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>OVERHEAD AND ADMINISTRATION</strong></td>
<td>240</td>
<td>270</td>
<td>0</td>
<td>300</td>
</tr>
<tr>
<td><strong>ALLOCATIONS</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>$1,140</strong></td>
<td><strong>$1,210</strong></td>
<td><strong>$300</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

### NET ASSETS

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget 2009</th>
<th>Budget 2010</th>
<th>Actual 2009</th>
<th>Actual 2010</th>
<th>Actual 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NET ASSETS</strong></td>
<td>$920</td>
<td><strong>$824</strong></td>
<td><strong>$1,682</strong></td>
<td><strong>($80)</strong></td>
<td><strong>$1682</strong></td>
</tr>
</tbody>
</table>

**Balance at year end 2009 for each SIGMAA:** 382 (MCST) $1682

### Explanations of Above Categories

**REVENUES**

40xx Membership

Generally, this should be budgeted at number of anticipated members * $12

Any additional fees you expect to charge for special events.

49xx Miscellaneous Income

**TOTAL REVENUES**

**EXPENSES**

**SALARIES & BENEFITS**

These should be left blank.

50xx Salaries

While the MAA tracks Salaries & Benefits for the overall program, these charges are not allocated to individual SIGMAAs.

52xx Benefits

**OPERATING EXPENSES**

600x-602x Consulting / Contractual

603x-604x Honoraria/Stipends

607x-609x Other Professional Services

612x Postage

613x Printing/Copying

64xx-652x Supplies / Subscriptions

6552 A/V Including Technicians

67xx Computer Support

Probably your annual newsletter (though the charges may show up in "Fulfillment-Postage," if handled separately)

The biggest expense here is likely your annual hard-copy newsletter. Est. $0.10/page.

Any A/V, including meetings, should be budgeted here.

**Total Operating Expenses**

**FULFILMENT EXPENSES**

*
## Total Fulfillment Expenses

### TRAVEL AND MEETINGS

- **70xx-71xx**  Travel Others
  - “Others” in this case is non-MAA staff, so any anticipated travel expenses the SIGMAA pays should be included here.
- **7340**  Meeting Function/Catering/Banquet
  - Receptions at meetings.
- **7330**  Meeting Other
  - Miscellaneous (e.g. handouts/flyers, program material, nametags)
- **756x-759x**  Awards and Grants

### OVERHEAD AND ADMINISTRATION

- **84xx-89xx**  Other Expenses
  - Anticipate $3.00 paid to MAA for each member for 2011.

## Total Overhead / Administration

### ALLOCATIONS
MAA contractor.
deleted here.