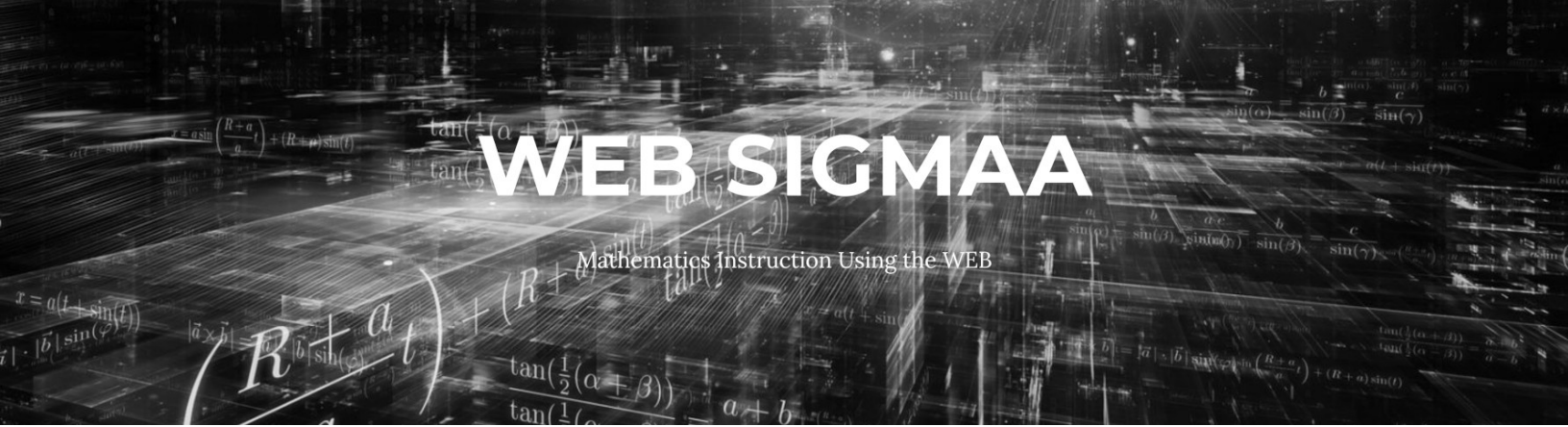




WEB SIGMAA

Mathematics Instruction Using the WEB

WEBSIGMAA Travel Grants

Guidelines and Procedures

Purpose

WEBSIGMAA aims to support people who have developed and/or are utilizing online resources for teaching mathematics. To assist in conference participation, we provide travel grants in the form of reimbursements for travel expenses. Individuals presenting a paper or poster on such resources or projects at conferences are eligible for grants of up to \$250 for a local/regional/sectional meeting and \$350 for a national/international meeting. Although we encourage everyone to attend MAA meetings – especially sessions (co)sponsored by WEBSIGMAA – grants are not restricted to these events. Applicants at any career stage are welcome, though preference will be given to students and early-career professionals. Interested persons should submit their application materials before the meeting and provide receipts for registration, travel, lodging, etc. and proof of their presentation after the meeting.

Guidelines

- Approval of the grant is at the sole discretion of the WEBSIGMAA executive board.
- Applications can be made at any time, but may take several weeks to be approved and are paid out by the MAA after travel is completed. Please plan ahead.
- Total annual grants disbursed will not exceed \$1000 per year, are subject to WEBSIGMAA funding needs, and will be considered on a rolling basis.
- Preference will always be given to first-time grantees as well as students and early-career professionals.

How to apply (prior to meeting)

- Please fill out the application form (available on the WEBSIGMAA website) and send it to the Chair and/or Secretary-Treasurer of the WEBSIGMAA by email.
- Please note that the maximum grant amounts are \$250 for local/regional/sectional meetings and \$350 for national/international meetings.
- *If you are a student:* Ensure the advisor/mentor section on the application form is completed. The advisor's signature and comments on the form serve as verification of your student status and support for your application.

Please turn over.

Reimbursement (post meeting)

This grant is awarded as a *reimbursement* after the conference.

To receive your grant, you must email the following to the Chair and/or Secretary-Treasurer of the WEBSIGMAA within 30 days after the meeting:

- Copies of your travel receipts (e.g., registration, airfare, lodging) totaling the awarded amount.
- A copy of the conference program page showing your presentation.

We also invite you to share your slides/poster or a link to your presentation to be featured on the WEBSIGMAAA website.